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# **COUNCIL**

# ***BULLETIN***

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***Issue Number 48/2019***  
***Friday, 29 November 2019***



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Compiled, designed and produced by  
Member Services

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*Epping Forest District Council*  
[www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk)



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## PART A - FORWARD DIARY

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### Key to abbreviations:

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<b>CC</b>	Council Chamber	<b>Cab Off</b>	Cabinet Office
<b>CR1</b>	Committee Room 1	<b>CONF</b>	Conference Room (1st floor)
<b>CR2</b>	Committee Room 2	<b>CH OFF</b>	Chairman of Council's Office
<b>MR</b>	Members' Room	<b>TR RM</b>	Training Room
<b>TBD</b>	To be decided	<b>HEM</b>	Hemnal Street Offices.
<b>TBN</b>	To be noted	<b>HH</b>	Homefield House
<b>TBC</b>	To be confirmed	<b>ESC</b>	Epping Sports Centre

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Other venues are shown in full.

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## Week One: 2 December 2019 – 8 December 2019

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Monday 2 December			
Tuesday 3 December	10.00am 7.00pm	Licensing Sub-Committee Epping Forest Youth Council	CC CR2
Wednesday 4 December	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West	CR1 CC
Thursday 5 December			
Friday 6 December			
Saturday 7 December			
Sunday 8 December			

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## Week Two: 9 December 2019 – 15 December 2019

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Monday 9 December	7.00pm	Stronger Place Select Committee	CC
Tuesday 10 December	7.00pm	Chairman's Christmas Carol Concert	TBA
Wednesday 11 December			
Thursday 12 December			
Friday 13 December			
Saturday 14 December			
Sunday 15 December			

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### Week Three: 16 December 2019 – 22 December 2019

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Monday 16 December	7.00pm	Waste Management Task & Finish Panel	CC
Tuesday 17 December	7.30pm	Council	CC
Wednesday 18 December	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South	CR1 CC
Thursday 19 December	7.00pm	Council Housebuilding Cabinet Committee	CC
Friday 20 December			
Saturday 21 December			
Sunday 22 December			

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### Week Four: 23 December 2019 – 29 December 2019

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Monday 23 December			
Tuesday 24 December		Civic Offices Close at Midday	
Wednesday 25 December		Civic Offices Closed	
Thursday 26 December		Civic Offices Closed	
Friday 27 December		Civic Offices Closed	
Saturday 28 December		Civic Offices Closed	
Sunday 29 December		Civic Offices Closed	

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## PART B - ESSENTIAL INFORMATION

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### **Committee Management System**

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

### **Constitution**

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CIId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

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## **PART C - GENERAL INFORMATION**

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### **1. CORRECTION TO DAY / DATE - MEMBERS ACCOMMODATION - THE NEW WORLD**

Designs are now being pulled together for the internal fitting out of the refurbished Civic Offices. It is proposed that a group of Members be established to have an input into the design of a new area for their use within the offices. The initial meeting of the Design Group will be on **Thursday 19<sup>th</sup> December** at 6.30pm. Should any Member wish to be part of this Design Group then can they please let Kim Partridge, [kpartridge@eppingforestdc.gov.uk](mailto:kpartridge@eppingforestdc.gov.uk) know by Friday 6<sup>th</sup> December.

### **2. LOUISE WARREN - MEMBER CONTACT AND DIGITAL INCLUSION TEAM MANAGER**

Louise Warren has recently joined the council as Member Contact and Digital Inclusion Team Manager. She has had the pleasure of meeting some of you already but wanted to formally introduce herself to you all.

Louise says “My role is to guide and support Members through new digital changes including the recent introduction of the iPads to all Cllrs. I am really keen to hear from you all about what you enjoy about the iPads but also your frustrations and concerns so I can help and assist where possible, and if not take away and come back to you all with resolves. In regards to this I am making myself available between certain days and times during the week for anyone that does wish to come and talk to me face to face to be able to do so. I am based in room 2.18 so if you happen to be in the Civic Offices please do come and say Hello.

Monday 2<sup>nd</sup> December 10am – 11.30am / 2pm till 3pm

Wednesday 4<sup>th</sup> – 4.15pm till 5.15pm

Thursday 5<sup>th</sup> – 2pm till 3.30pm

Tuesday 7<sup>th</sup> January – 1pm till 2pm

Thursday 9<sup>th</sup> Jan – 9am till 10am

My direct email address is [lwarren@eppingforestdc.gov.uk](mailto:lwarren@eppingforestdc.gov.uk) so please feel free contact me on here if needed to.

I will attending full council on Tuesday 17<sup>th</sup> December and will be in Committee Room 2 from 6pm till full council starts to also meet anyone or discuss any concerns around Digital that you may have too.”

### **3. AN OVERVIEW OF COMMUNITY PAYBACK AND THE WORK THAT COMMUNITY PAYBACK COMPLETE:**

A Community Payback sentence aims to punish the offender for their offence and aims to ‘pay back’ to the community. When sentencing an offender a Court can award between 40 and 300 community payback (unpaid work) hours to be

completed by the offender. The very low risk service users (offenders) are often placed with non-profit or charitable organisations to complete their unpaid work hours on an individual placement, where the service user acts and is treated as a volunteer for the beneficiary and is supervised directly by the beneficiary where they complete administrative roles, customer service, and general maintenance including cleaning.

In addition to individual placements Community Payback run group placements where 8/10 service users provide the labour to complete a project or required work whilst under the supervision of a trained Community Payback Supervisor. Projects that can be completed include internal and external painting and decorating; grounds clearance, maintenance and conservation, including clearing paths, foliage and roughage, and mowing and strimming. Groups have a diverse skill set and depending on the skill set of the group attending we also build brick walls, lay patio's and install wooden fences. Other projects can be discussed. All work completed and the service users are monitored and supervised by the Community Payback Supervisor. We supply the labour, the tools and equipment, and if it is required you must supply and store any fuel and the required materials, for example, paint, paint brushes etc

You as the beneficiary detail the work that you want completed, myself or a colleague come and visit the site to complete a risk assessment and then book you in to complete the work. We will require that you meet the group on the day of attending and if you can give feedback to the supervisor during the day they will do their best to ensure your satisfaction in the completion of the project.

All work and placements are assessed for suitability and they must have welfare facilities, the service users that are to be placed in a particular placement are also assessed for suitability. We would remain in regular contact with you to ensure satisfaction and to monitor service user performance and approach.

Community payback already work with a variety of beneficiaries across the County, including schools (Holy Cross Primary, Harlow; Henham and Ugley Junior, Bishops Stortford), local council community projects (The Stow, Harlow; Staple Tye, Harlow), churches (St John's, Loughton; Radwinter Church, Radwinter), sheltered and supported housing schemes (Tylney Croft, Harlow; Halyday House, Harlow) and public parks and spaces (Epping Forest).

The advantages of placing Service Users with non profit organisations to complete their unpaid work is that in addition to 'paying back' to the community and the direct benefits to the organisations and community of having staffing resources that do not have to be funded, is that the service user gains work experience, training and employment skills. Sometimes service users remain as volunteers and organisations will provide references to future employers, increasing service user employability and reducing the likelihood of reoffending. Many times Service Users haven't had work experience or have been out of work for some time and so this is a great way to get back in to a work environment and it increases their confidence, often lacking when people have been out of work for a long period.

If you interested in Community Payback or require further information please contact Rebekah Drain [rebekah.drain@probation.sodexogov.co.uk](mailto:rebekah.drain@probation.sodexogov.co.uk)

**4. ESSEX ENERGY SWITCH (Pages 13 - 18)**

Please see attached.

**5. CHAIRMAN'S DIARY (Pages 19 - 20)**

Please see attached.



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## LICENSING ACT 2003

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None this week

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# PLANNING

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## 1. Appeals Lodged

EPF/0281/19 – 2 River Road Buckhurst Hill Essex IG9 5BS - Proposed new three storey dwelling in the land to the side of the existing dwelling – Written reps – Sukhdeep Jhooti ext. 4298

EPF/0953/19 – Manor Garage/Workshop, The Manor House, Gravel Lane, Chigwell, Essex IG7 6DQ - Prior approval for proposed change of use of a light industrial unit to one dwelling (Class C3) – Written reps (non-determination) – Mo Rahman ext. 4415

EPF/1035/19 – 23 Chapel Road Epping CM16 5DS - Proposed removal of existing extension and replacement enlarged extension to form attached new dwelling – Written reps – Sukhi Dhadwar ext. 4597

EPF/1288/19 – Tylers Green Stores, Vicarage Lane North Weald CM16 6ET - Proposed replacement outbuildings used for storage and erection of a 2 metre high fence around the plot – Written reps (Non determination) – Alastair Prince ext. 4462

EPF/1403/19 – 33 Amberley Road Buckhurst Hill Essex IG9 5QW - Proposed enlargement of front gable to no. 33 and enlargement of gable to the new approved dwelling (ref: EPF1426/17) adjacent to no. 33 Amberley Road – Written reps – Honey Kojouri ext. 4124

EPF/1487/19 – Brook House Barn Epping Lane Stapleford Tawney RM41ST - Proposed new boundary for the existing annexe with shared access, making it to a separate dwelling. Annexe with a single storey rear extension and a loft conversion. (Revised application to EPF/0346/19) – Written reps - Marie-Claire Tovey ext. 4414

EPF/3031/18 – Inzing Harlow Road Sheering Essex CM22 7NB - Demolition of existing dwelling and erection of replacement four bedroomed accommodation with associated landscaping and parking

## 2. Forthcoming Planning Inquiries/Hearings -

Hearing 3 December 2019 - EPF/0584/19 – Thistle Dew Hoe Lane Nazeing Essex EN9 2RN - Re-use of an agricultural workers dwelling as a residential dwelling at Thistle Dew, Hoe Lane, Nazeing, Essex EN9 2RN without complying with Condition 2 attached to planning permission Ref EPF/691/83 dated 05 January 1984

Hearing – 28 January 2020 – EPF/1649/17 - White Rose Curtis Mill Lane Stapleford Abbots Essex RM4 1HS - Material change in use of land to provide for stationing of caravans for residential occupation by Gypsy family with associated hardstanding, fencing/gate, septic tank, gas tank (retrospective) – Sukhdeep Jhooti ext. 4298

## 3. Enforcement Appeals

None this week

## 4. Appeal Decisions

None this week

**5. Tree Preservation Orders**

TPO/EPF/15/19 – Woodredon House, Woodredon Farm Lane, Waltham Abbey – Effective from 21/11/2019

**6. S106 Agreements**

None this week

**7. Changes to Planning Systems**

None this week

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## **PORTFOLIO HOLDER DECISIONS**

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The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.